

06 Safeguarding children, young people and vulnerable adults procedures

06.6 Incapacitated parent

Incapacitated refers to a condition which renders a parent unable to take responsibility for their child; this could be at the time of collecting their child from the setting or on arrival.

Concerns may include:

- **appearing drunk**
- **appearing under the influence of drugs**
- **demonstrating angry and threatening behaviour to the child, members of staff or others**
- **appearing erratic or manic**

Informing

- If a member of staff is concerned that a parent display any of the above characteristics, they inform the Manager as soon as possible.
- The Manager assesses the risk and decides if further intervention is required.
- If it is decided that no further action is required, a record of the incident is made on form 06.1b Safeguarding incident reporting form.
- If intervention is required, the Manager speaks to the parent in an appropriate, confidential manner, with another senior staff member as witness.
- The Manager will, in agreement with the parent, use emergency contacts listed for the child to ask an alternative adult to collect the child.
- The emergency contact is informed of the situation by the Manager and of the setting's requirement to inform social care of their contact details.
- The designated Safeguarding Lead is informed of the situation as soon as possible and provides advice and assistance as appropriate.
- If there is no one suitable to collect the child social care are informed.
- If violence is threatened towards anybody, the police are called immediately.
- If the parent takes the child from the setting while incapacitated the police are called immediately and a referral is made to social care.

Recording

- The Manager completes 06.1b Safeguarding incident reporting form and if social care were contacted 06.1c Confidential safeguarding incident report form is completed the designated safeguarding lead.
- If police were contacted 06.1c Confidential safeguarding incident report form should also be copied to the Chairperson
- Further updates/notes/conversations/ telephone calls are recorded.

This policy was adopted at a meeting of	Coleview Pre-School	<i>(name of provider)</i>
Held on	<u>September 2021</u>	<i>(date)</i>
Date to be reviewed	<u>September 2022</u>	<i>(date)</i>
Signed on behalf of the provider	<hr/>	
Name of signatory	<u>Carol Kimmens</u>	
Role of signatory	<u>Chairperson</u>	