



4th September 2018

Dear Parents

Firstly, I would like to welcome you all back to Coleview pre-school and the new autumn term, I hope you all had an enjoyable summer and enjoyed the beautiful weather at the beginning of the holiday which seems a distant memory as I write this.

At the end of last term we were delighted that the parents had a collection and purchased some new equipment for the pre-school. This included a new CD player and CDs, some tents and tunnels. There was £220 left after they had bought the gifts and we have decided to buy an iPod and docking station which will be fantastic. We are so grateful to everyone who contributed and can't thank you enough. Also, thank you for all the wonderful gifts and cards we received, they were very much appreciated.

New Starters.

This term we are delighted to be welcoming 9 new children (and their families) to Coleview pre-school, we hope they all soon settle in and enjoy their time with us.

Fund Raising Team

Coleview pre-school is a registered charity (Charity No.1035572) and as such relies heavily on charitable donations and fund raising. We have a small team of parents who have formed a Fund Raising Committee who organise and run a wide variety of fund raising events throughout the year e.g. cake stalls, fun afternoons, quiz nights, band nights, sponsored events, raffles, serving refreshments at concerts etc. During the last academic year they raised well over £4,000 which is just fantastic; we are so grateful for their help and support. We really couldn't deliver the service we do without their support as the government funding only goes so far.

There are vacancies on the committee due to parents who left last year as their children moved on to school so they are looking for some new members to join the team. This is a great way to meet other parents and be more involved in your child's learning and development. Please see our 'Fund Raising Board' outside the front of pre-school and look out for newsletters or flyers in your children's bags for further information about fund raising team meetings (usually once a term in the community centre bar) and forthcoming events.

If you are interested in joining our parents fund raising team, please complete the slip attached and return it to pre-school or alternatively speak to a member of staff. Thank you.

REMINDERS

Session Times

Morning sessions: 9.00 am – 12.00 noon Afternoon sessions: 12.30 pm – 3.30 pm

Flexi provision (older children only and previously arranged) Monday to Friday: 9.00 am - 2.00pm or 3.00pm

Contact details

During pre-school sessions it is essential that we can contact parents/carers quickly should the need arise. We would therefore appreciate it if you could inform us immediately if any contact details change. **If you would like to check the current contact details we have for your child please speak to a member of staff.** Thank you.

Pre-school fees

If you have any queries regarding fees or payments please contact:

Lucie Purdy on: 07801 660187 or 01793 828688

Labelling

Please ensure all children's belongings are labelled clearly with their name to prevent any confusion at the end of sessions. Any items of clothing that are not labelled and not claimed for will be put in the lost property box in the foyer.

Sickness

If your child is absent from pre-school due to illness, please remember to telephone the pre-school to inform us of this. Please note: - After diarrhoea or vomiting children **must be absent** from pre-school for **48hrs** after the last bout of illness.

Planned Absences.

If your child is going to be absent from pre-school for any reason other than sickness please complete and sign an absence form preferably in advance. You can find this form on our website and on the noticeboard in the foyer, or please ask a member of staff if you are unable to find one if you have any questions regarding this please speak to me. Thank you.

Sun Protection

We are hoping to enjoy some late summer sunshine this term, should this happen we would appreciate it if you could apply sun protection to your child prior to them coming into pre-school and provide them with a (labelled) sun hat.

If your child does extended hours at pre-school and you would like us to reapply sun protection at lunch time, please provide pre-school with appropriate sun protection (labelled with their name) and complete a consent form (available on our parents noticeboard in the foyer of pre-school). Thank you.

Website.

Policies and procedures, absence forms, term dates, newsletters and other useful information regarding pre-school is all available on our website: coleviewpreschool.org.uk

Suggestions Box

If you have got any ideas, suggestions or comments please speak to a member of staff or if you would prefer please write it down and place it in our suggestions box which is in the pre-school foyer. Thank you.

Holidays

Please find attached a copy of the Swindon school holiday dates for 2018-19. Please use this as a guide but check future newsletters as advanced notification will be given prior to any additional closures.

Photographer

The pre-schools photographers, Terry & Sue Ferris, will be in pre-school on WEDNESDAY 7th NOVEMBER (morning only). All children who attend pre-school on a Wednesday morning will be photographed unless you advise us otherwise, please note there is NO obligation to buy. If your child does not attend pre-school on a Wednesday morning but you would like them to be photographed please bring them along between 9.30am and 11.30am. Siblings are welcome too

Half-term:- Pre-school will close on WEDNESDAY 24th OCTOBER and reopen on MONDAY 5th NOVEMBER 2017.

For further information about any of the above please contact me at pre-school or speak to a member of staff. Thank you.

Yours sincerely

Sharon Roberts

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I would be interested in joining the pre-school fund raising team.

Name.....

Tel no.....

Email address.....

